Notice 5210
Financial Services
Office of the Comptroller
Effective 02/26/2026

FINANCE

Accounting

Petty Cash Funds

I. PURPOSE

To retire Policy 5210, Petty Cash Funds, and Regulation 5210, School Board Petty Cash Funds.

II. AUTHORITY

To improve cash management controls, the Office of the Comptroller recommends retiring the petty cash policy and regulation as there is no business need for petty cash accounts. All official FCPS petty cash bank accounts for schools and offices are closed.